



## Parent Request to Withhold Directory Information

As provided for in federal and state law, parents have the right to request that directory information about their child(ren) is not released to parties who have been authorized to request such information. The parties entitled to request information and the types of information they may receive are described in district Procedure 6525 and in *Facts for Parents*.

This form may be used to request that directory information is not released to any entitled parties or to military recruiters only. This form is not required if "No" is/was checked on the enrollment card for the "Include student in directory lists" item. Please check one box below to indicate which parties are **not** to receive information.

I, \_\_\_\_\_, parent/guardian request  
(please print your name)  
that directory information for my child, \_\_\_\_\_,  
(please print your child's name)

is not released to the parties indicated below:

(Check one box only.)

- Any approved party indicated in *Facts for Parents*
- Military recruiters only

\_\_\_\_\_  
Your signature

\_\_\_\_\_  
Date

**Please return this form to your school's office staff. Thank you.**

For School Use Only			
School Name:	Student ID:	Date Entered in Zangle:	Entered by: